

EXCAVATION Permit Application

\$30.00 FEE



MO 1 Call notified ___ Yes ___ No

City Use Only	
Permit Number	
Date Issued	
Expiration Date	
Building Official Signature	
Total Permit Fees	
Paid By	Cash Check Debit/Credit

PARCEL ID # _____

Address: _____ Type of road surface: _____

Application Information

Name: _____ Phone: _____

Address: _____

Drivers License #: _____ State: _____ Expiration Date: _____

Legal Owner (if different): _____ Phone: _____

Address: _____

Contractor Information Is a contractor completing the project? If yes, complete below

Company Name: _____ City Business License #: _____

Address: _____

Representative Name: _____ Phone: _____

Description of work to be performed:

Total estimated project cost: _____ (MUST BE REPORTED)

Residential Driveways: Must submit diagram, providing location of driveway & will require review & approval by the Public Works Department before a permit can be issued by the Building Department.

Emergency contact for after hours: Name: _____

Phone number: _____

Excavations must be made in accordance with rules and regulations of the City of St. Clair.
(See Article V. - Excavations)

Performance bond - Prior to any facilities work in the public rights-of-way, a permit holder shall establish in the city's favor a performance bond or letter of credit in an amount determined by the director of public works as necessary to ensure the permit holder's faithful performance of the facilities work. Differences in bond requirements, including provisions for self-insurance or provisions for a single continuing bond where facilities work is conducted by the same applicant under numerous permits, may be established by regulation based on the extent or nature of the facilities work and the past performance of the applicant. In lieu of a performance bond, permit holder may provide an acceptable letter of credit with the approval of the director of public works.

Contractor signature: _____ Date: _____

Please continue to second page of application



Attention Excavation Permit Applicants:

The City of St. Clair Public Works Department operates under the guidelines set forth by the Missouri One Call System. Before any project is going to begin please contact 1-800-DIG-RITE or mo1call.com. Once the call has been made to the Missouri One Call System and all utilities have marked their location and the excavation has been given the okay to begin excavation, the City of St. Clair Public Works Department needs the excavator to pothole the location of the water and sewer lines to find their exact location.

The City of St. Clair Public Works Staff will use all data and available resources to find the location of the water and sewer lines. Please remember that water and sewer lines are different than most utilities in that they do not have a tracer wire or an electric current running through them, therefore making it very difficult to locate the exact location. The City of St. Clair Public Works will mark the approximate location, but that location is an only an approximate, it is not exact. It is up to the excavation company to verify that location on the property through properly potholing to locate the line.

The City of St. Clair is here to assist with any developments and in location, but again the contractor/ excavator must take it one step further and verify the exact location through potholing on the property. We request that this potholing be completed when there is going to be excavation of two feet or deeper. Thank you for helping to ensure that the utilities are located exactly and helping avoid any major line breaks in both the water and sewer system.

By signing the attached excavation permit you acknowledge receipt of the notice.

Signature

Date

**THIS PERMIT MUST HAVE A FINAL INSPECTION
CALL 636-629-0333 X 200 TO REPORT WORK COMPLETED.**

Inspections must be scheduled a minimum of 24 hours in advance.

Homeowners completing their own excavation work, may only conduct excavation work between 8:00 am and 4:30pm, Monday through Friday.

Terms and Conditions

Applicant agrees to comply with all applicable Code and Ordinances of The City of St. Clair. Applicant understands that the issuance of the permit creates no legal liability, expressed or implied, on the City of St. Clair. Applicant certifies that the information submitted on this application is complete and accurate. Full payment of permit fees is required prior to permit issuance. All inspections are required to be scheduled 1 day in advance at minimum. Failure to comply with of the above terms and/or conditions may result in a civil citation and/or fines.

Applicant Signature

Date